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SAP Ariba

SLP
Role:

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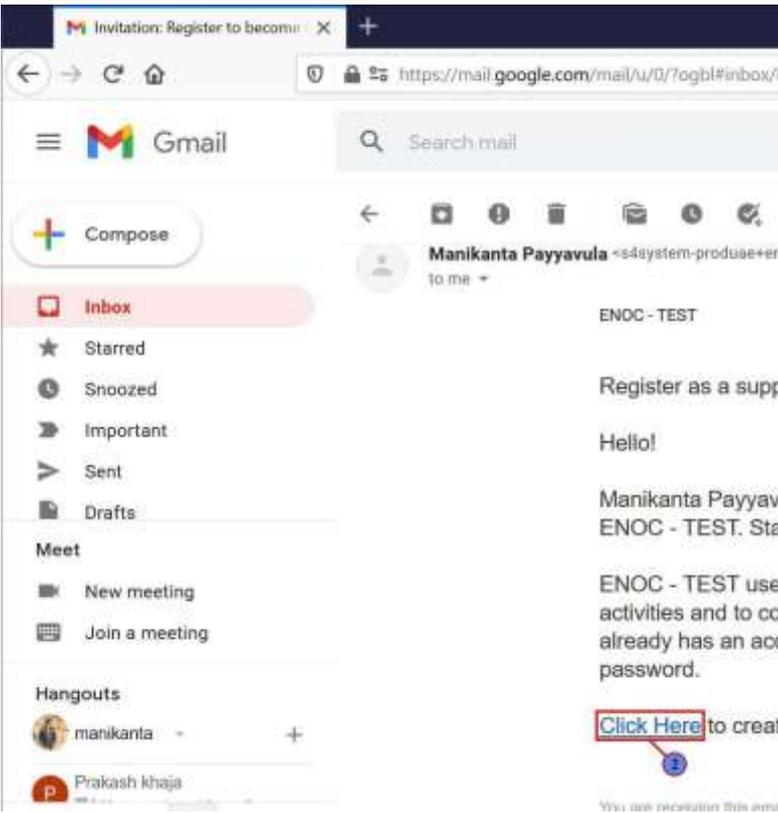
1. Overview and Objective

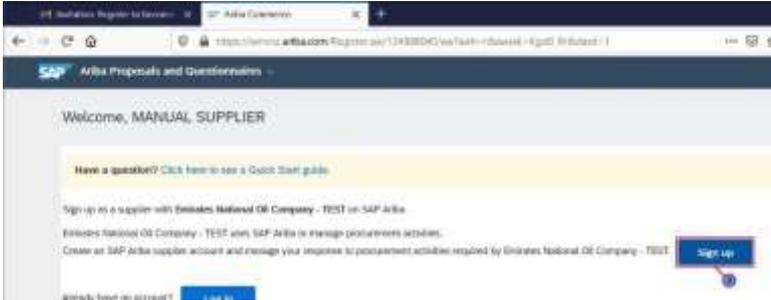
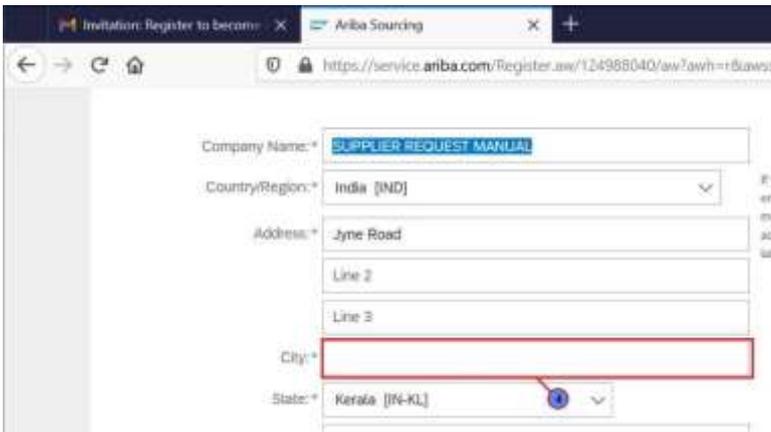
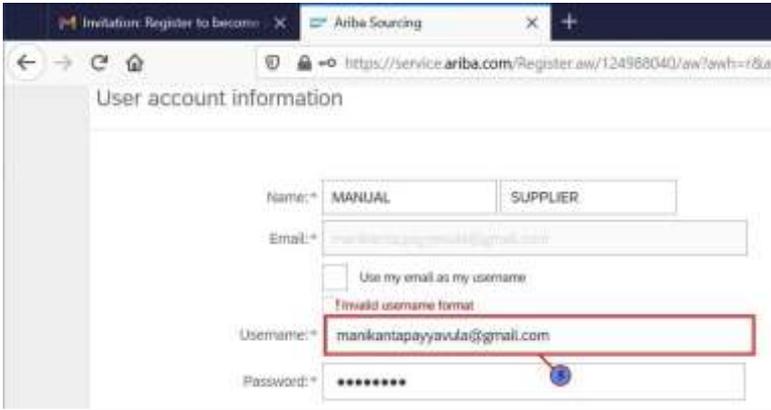
This course is designed to provide a guidance on Supplier Signup & Login Process.

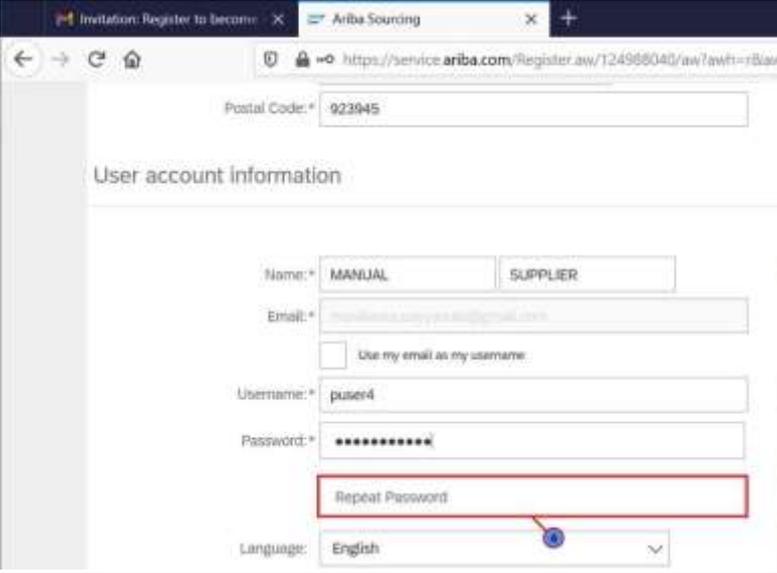
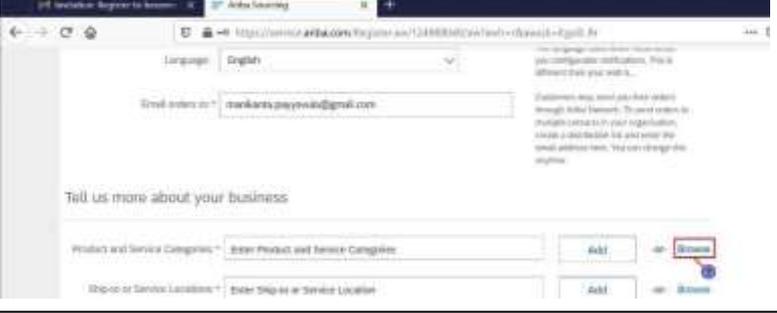
At the end of this module, you will learn

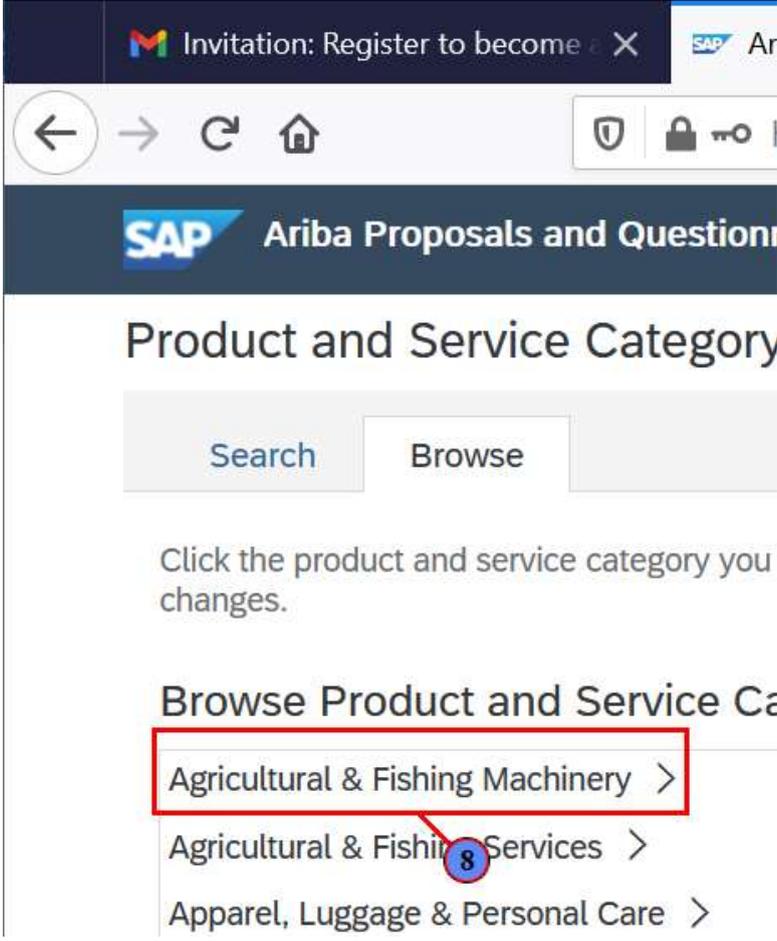
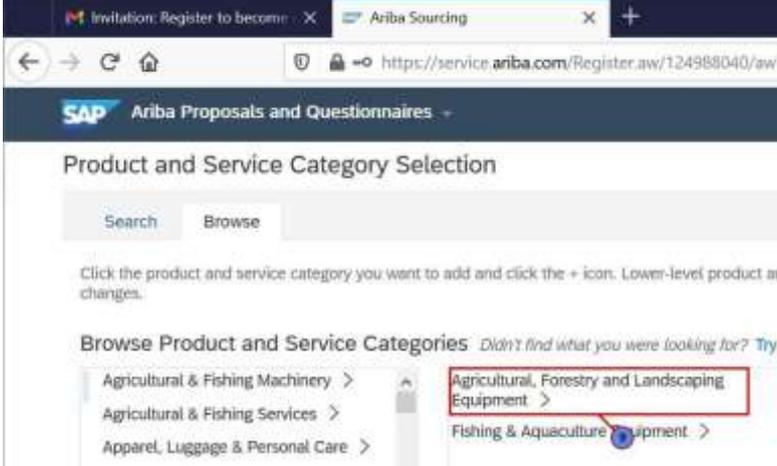
- Supplier Signup Process.
- Supplier Login Process.

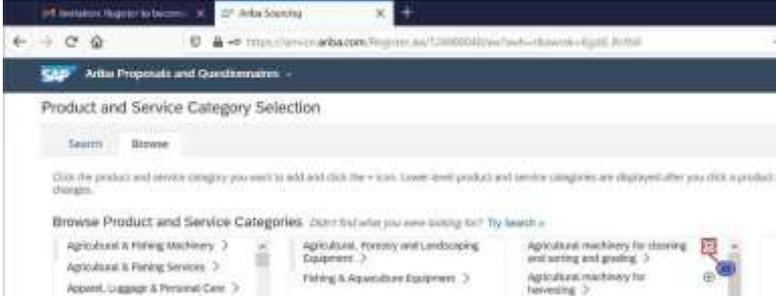
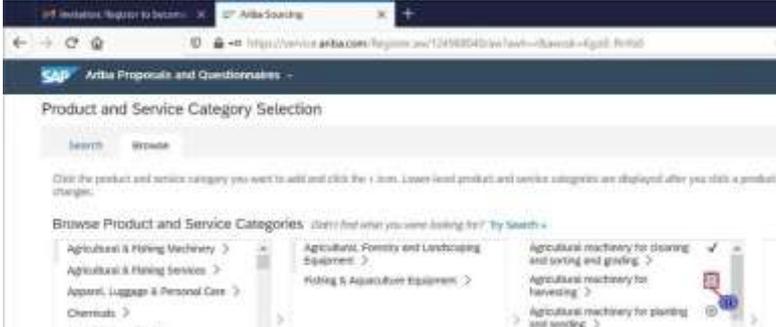
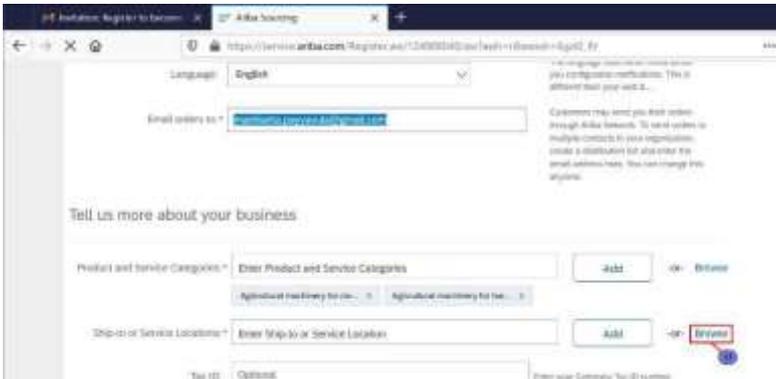
2. Supplier Signup Process

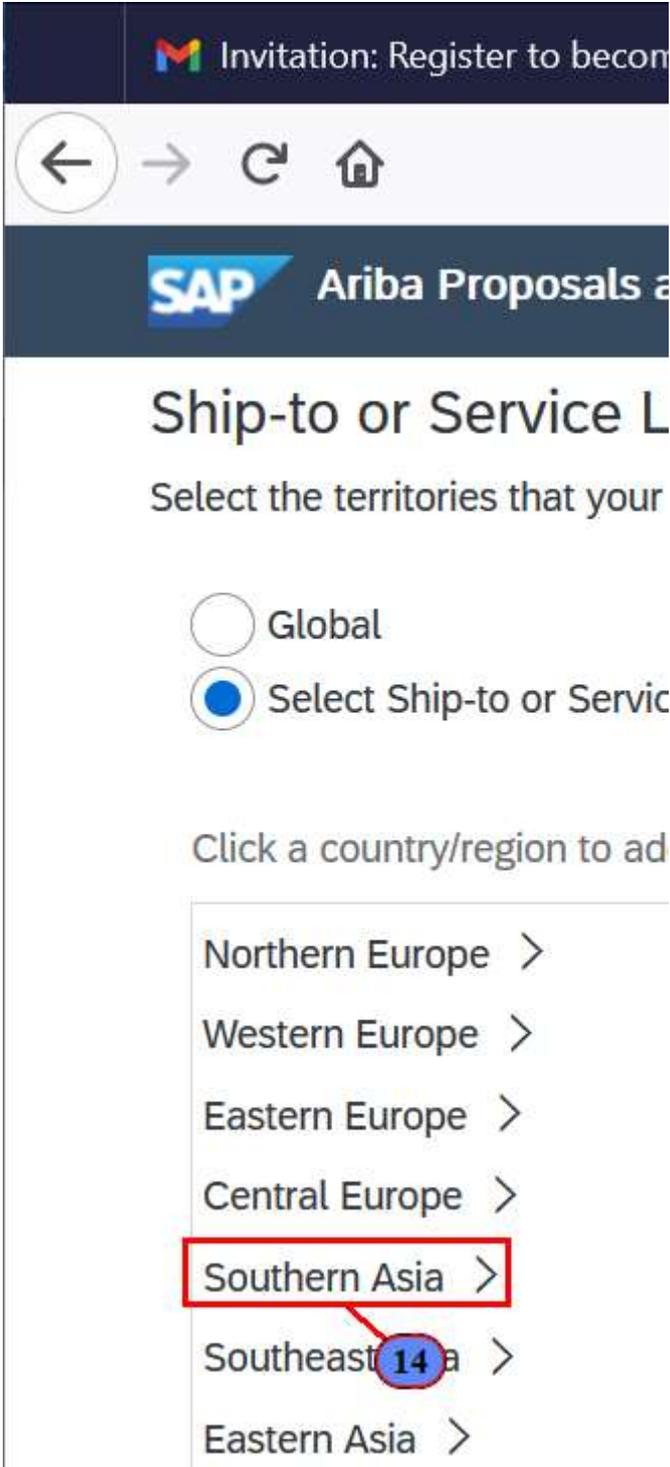
Explanation	Screenshot
Supplier Signup Process	
<p>1. Click on Invitation mail to open.</p> <p>Input Help: Supplier receives notification about registration</p>	
Supplier Signup Process	
<p>2. Click on Click Here to navigate supplier portal.</p> <p>Input Help: Click on click here hyper link</p>	
Supplier Signup Process	

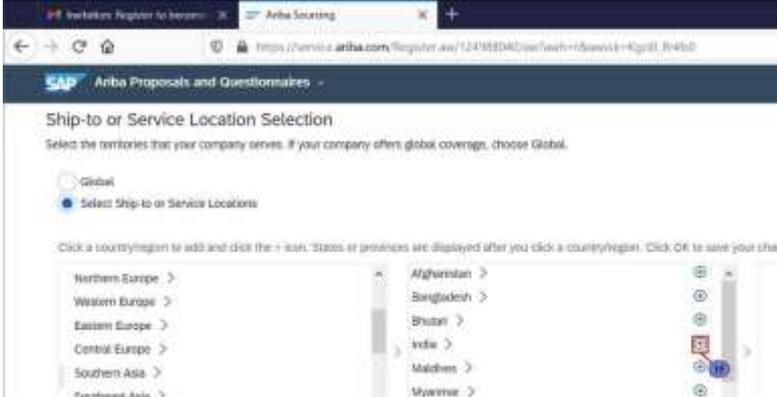
Explanation	Screenshot
<p>3. Click on Sign up.</p> <p>Input Help: Supplier new to Ariba Network click on sign up</p>	 <p>The screenshot shows the 'Welcome, MANUAL SUPPLIER' page on the Ariba portal. It includes a 'Sign up' button in the bottom right corner, which is highlighted with a red circle and an arrow. The page also contains introductory text about signing up as a supplier with Emirates National Oil Company (ENOC).</p>
Supplier Signup Process	
<p>4. Fill City.</p> <p>Input Help: Fill * mandatory fields</p>	 <p>The screenshot shows the 'Address' section of the registration form. The 'City' field is highlighted with a red box and an arrow, indicating it is a mandatory field. Other fields include 'Company Name' (SUPPLIER REQUEST MANUAL), 'Country/Region' (India [IND]), and 'Address' (Jyne Road).</p>
Supplier Signup Process	
<p>5. Fill Username.</p>	 <p>The screenshot shows the 'User account information' section of the registration form. The 'Username' field is highlighted with a red box and an arrow, indicating it is a mandatory field. The username entered is 'mankantapayavula@gmail.com'. Other fields include 'Name' (MANUAL SUPPLIER) and 'Email'.</p>
Supplier Signup Process	

Explanation	Screenshot
<p>6. Fill Password.</p>	
<p>Supplier Signup Process</p>	
<p>7. Click on Browse for Product and Service Categories.</p>	
<p>Supplier Signup Process</p>	

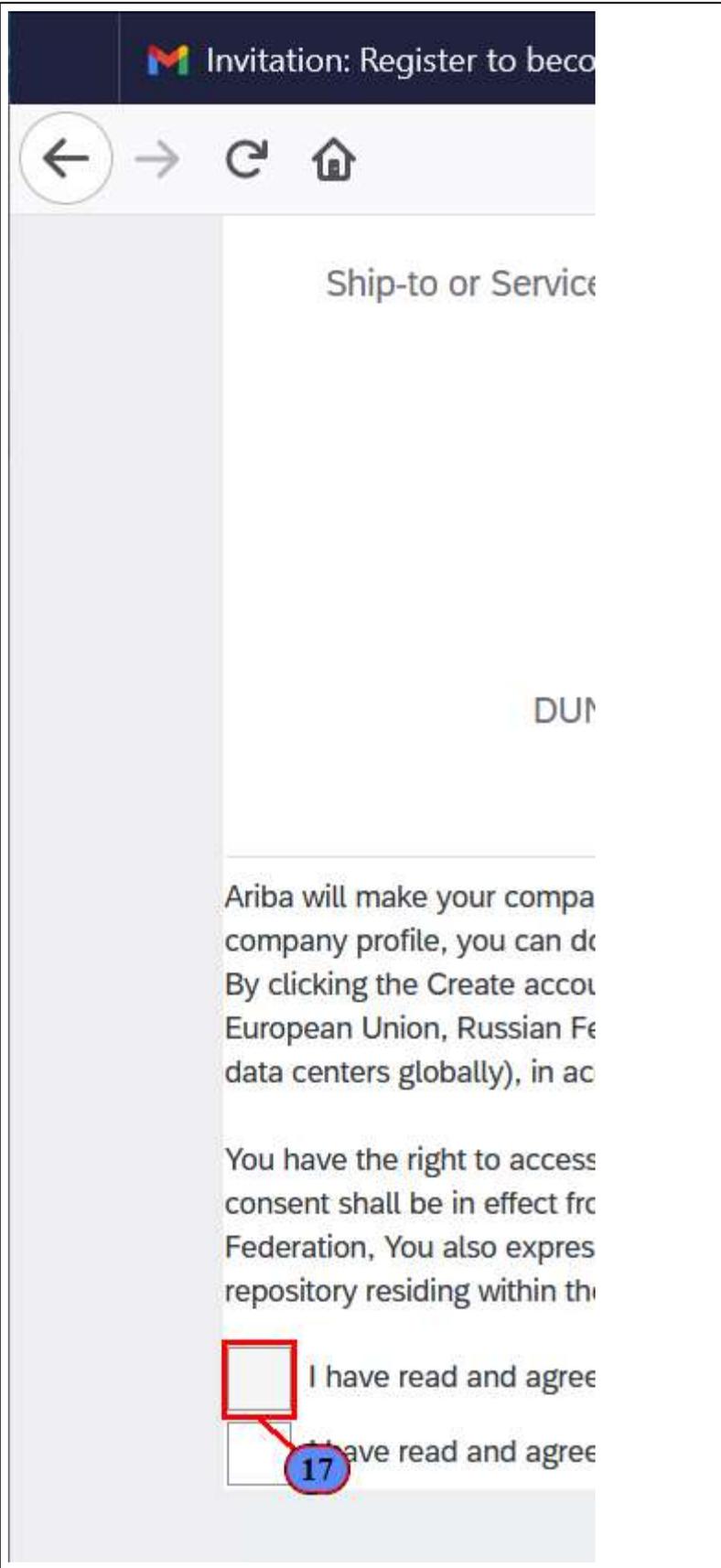
Explanation	Screenshot
<p>8. Click on Agricultural & Fishing machinery to expand.</p>	
Supplier Signup Process	
<p>9. Click on Agricultural Forestry and Landscaping Equipment to expand.</p>	
Supplier Signup Process	

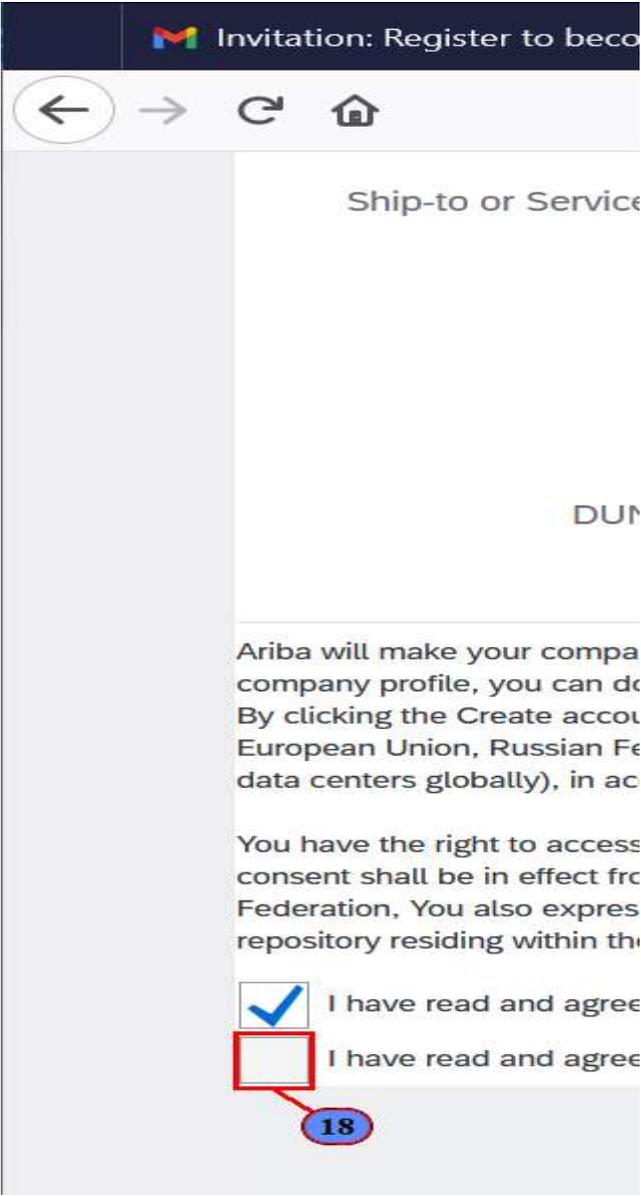
Explanation	Screenshot
<p>10. Click on Add icon to select Agricultural machinery for cleaning and sorting and grading.</p>	
Supplier Signup Process	
<p>11. Click on Add icon to select Agricultural machinery for harvesting.</p>	
Supplier Signup Process	
<p>12. Click on OK.</p>	
Supplier Signup Process	
<p>13. Click on Browse for Ship-to or Service Locations.</p>	

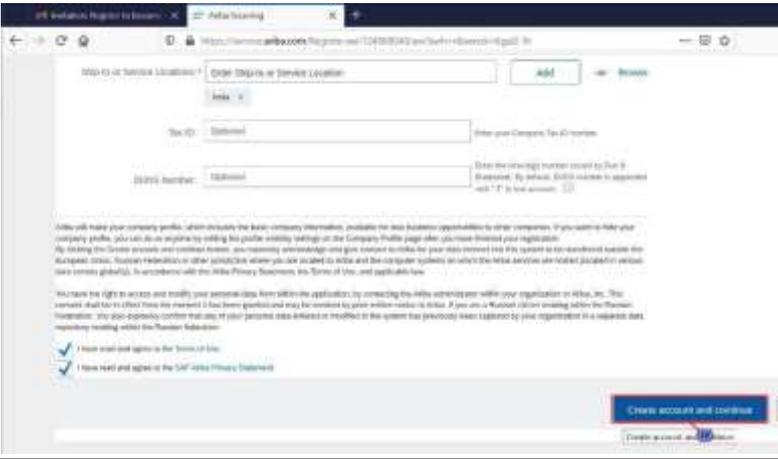
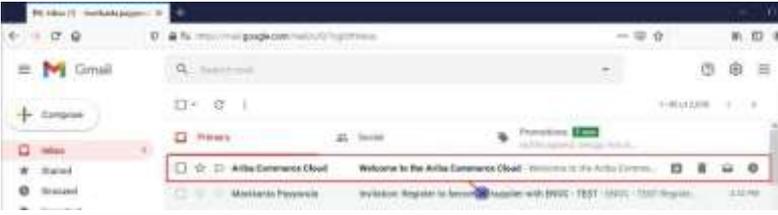
Explanation	Screenshot
<p>Supplier Signup Process</p> <p>14. Click on Southern Asia to expand.</p>	 <p>The screenshot shows a mobile application interface for SAP Ariba Proposals. At the top, there is a navigation bar with the SAP logo and the text 'Ariba Proposals'. Below this, the main heading is 'Ship-to or Service Location'. Underneath, there is a prompt: 'Select the territories that your company will serve'. There are two radio button options: 'Global' (which is unselected) and 'Select Ship-to or Service Location' (which is selected). Below these options, there is a section titled 'Click a country/region to add'. A list of regions is displayed, including Northern Europe, Western Europe, Eastern Europe, Central Europe, Southern Asia, Southeast Asia, and Eastern Asia. The 'Southern Asia' option is highlighted with a red rectangular box, and a red callout bubble with the number '14' points to it.</p>
<p>Supplier Signup Process</p>	

Explanation	Screenshot
<p>15. Click on Add icon to select India.</p>	
Supplier Signup Process	
<p>16. Click on OK.</p>	
Supplier Signup Process	

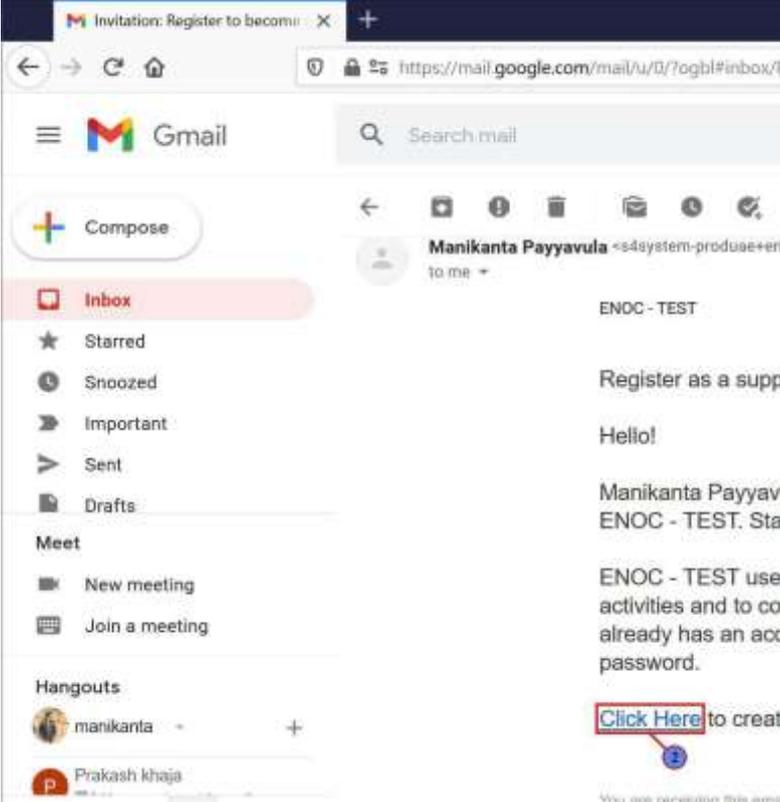
17. Click to select I have read and agree to the Terms of Use.

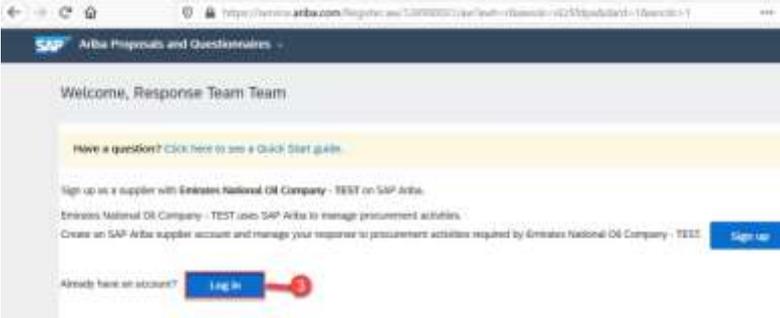
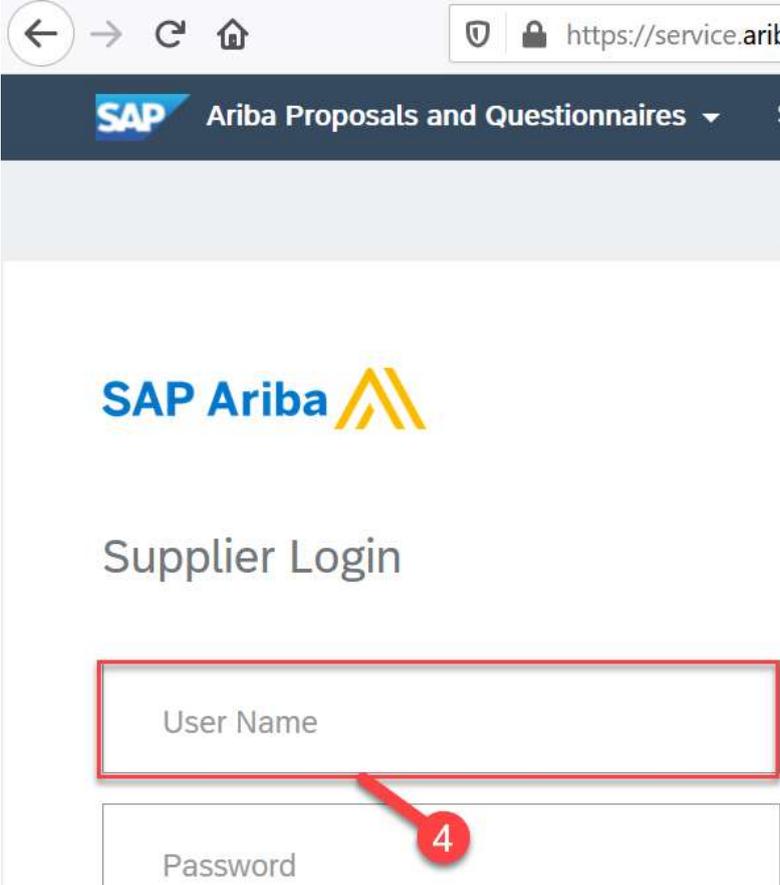


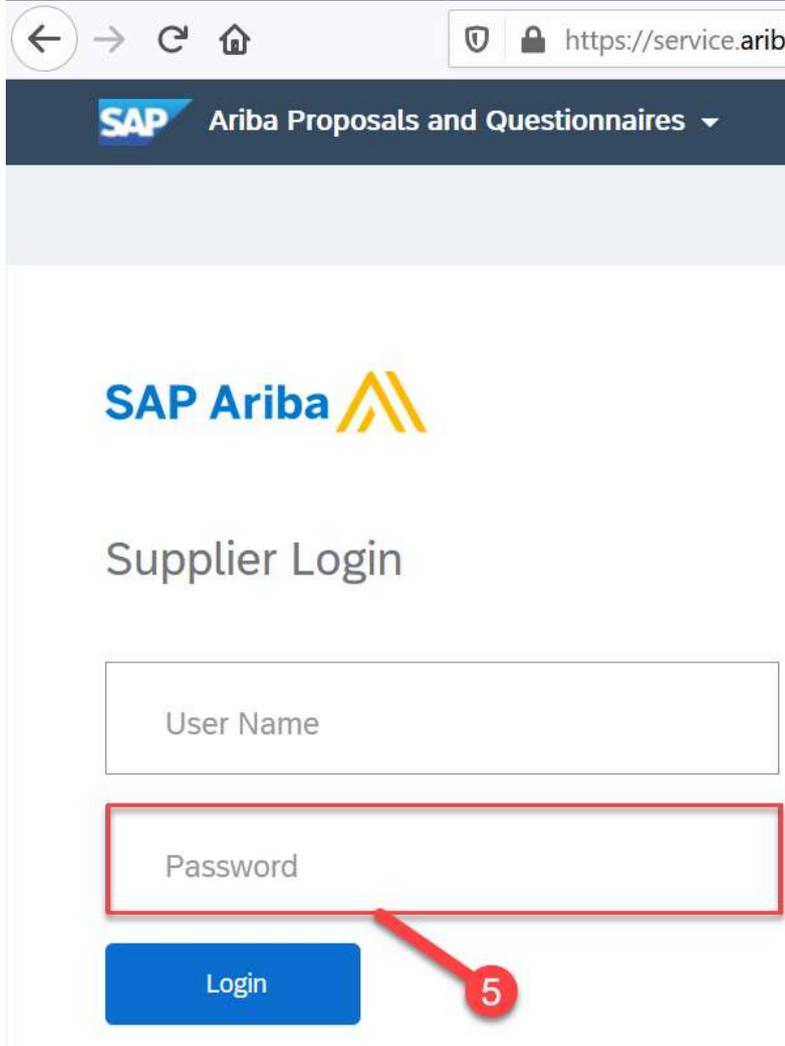
Explanation	Screenshot
Supplier Signup Process	
<p>18. Click to select I have read and agree to the SAP Ariba Privacy Statement.</p>	
Supplier Signup Process	

Explanation	Screenshot
<p>19. Click on Create account and continue.</p>	
<p>Supplier Signup Process</p>	
<p>20. Click on Ariba Commerce Cloud welcome mail to open.</p>	
<p>Supplier Signup Process</p>	
<p>21. Scroll Down.</p>	

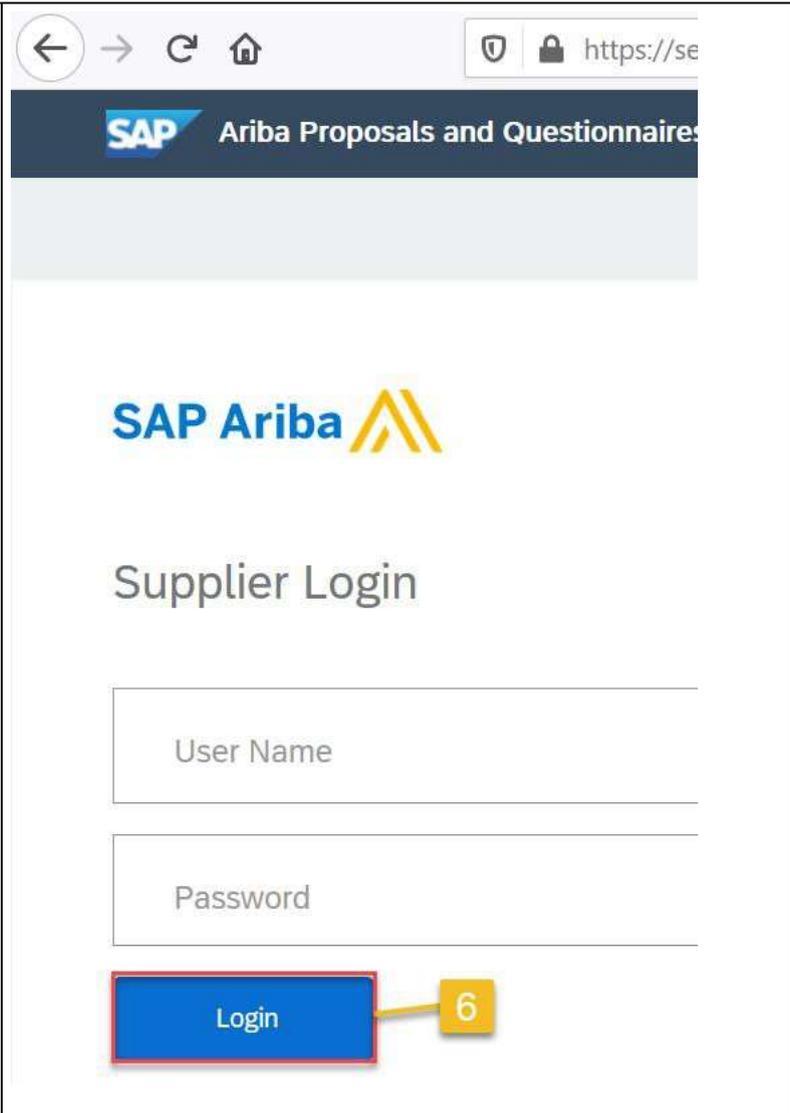
3. Supplier Login Process

Explanation	Screenshot
Supplier Login Process	
<p>1. Click on Invitation mail to open.</p> <p>Input Help: Supplier receives notification</p>	
Supplier Login Process	
<p>2. Click on Click Here to navigate supplier portal.</p> <p>Input Help: Click on click here hyper link</p>	
Supplier Login Process	

Explanation	Screenshot
<p>3. Click on Sign up.</p> <p>Input Help: Supplier already have an account click on Log in</p>	
<p>Supplier Login Process</p>	
<p>4. Click on User Name.</p> <p>Input Help: Fill User Name.</p>	
<p>Supplier Login Process</p>	

Explanation	Screenshot
<p>5. Fill Password.</p>	
<p>Supplier Login Process</p>	

6. Click on Login.



Supplier Login Process